**Heddon on the Wall Parish Council**

Minutes of the Annual Meeting of the Heddon on the Wall Parish Council

on **Wednesday 10th May 2017 @ 18.30** in Heddon Library

 *Louise* Pringle

 Clerk to the Council

 24th May 2017

# AGENDA

1. **APPOINTMENT OF THE CHAIRMAN OF THE PARISH COUNCIL –** Mrs Alisoun Gardner-Medwin was proposed, seconded and appointed as chairman of the Parish Council
2. **APPOINTMENT OF THE DEPUTY CHAIRMAN OF THE PARISH COUNCIL –** Mr Richard Adams was proposed, seconded and appointed as deputy chairman of the Parish Council
3. **DECLARATIONS OF ACCEPTANCE OF OFFICE –** All declarations of office have been signed and returned to the clerk.
4. **PRESENT & APOLOGIES FOR ABSENCE -** Present **:** Mrs Gardner-Medwin (chair), Mr Adams,, Mr Armstrong, Mr Young, Mrs Thompson, Mr Stewart, Mrs Cruickshank, Mr Avery, Clerk (Mrs Pringle). Apologies Councillor Jackson, Mr Pyle.
5. **APPOINTMENT OF COMMITTEE MEMBERS –** All committee members were proposed, seconded and appointed. It was decided to ask Mr. Pyle at a later date if he wished to be on either committee.

**Planning Committee** -Mrs Gardner-Medwin, Mr Armstrong, Mr Adams.

**Finance Committee –** Mrs Gardner-Medwin, Mr Armstrong, Mr Young.

1. **REVIEW OF STANDING ORDERS –** It was agreed to check section 65 with NALC before signing off the standing orders.
2. **MINUTES OF THE MEETING HELD ON 12th APRIL – T**hese minutes and the amended minutes for March were agreed and signed off.
3. **MATTERS ARISING FROM THE MINUTES**

|  |  |  |
| --- | --- | --- |
| L Pringle | Arrange grass cutting Butterfly Garden | **Ongoing** |
| I Armstrong | Notice in June Gossip re butterfly garden | **Ongoing** |
| L Pringle | Sign for butterfly garden | **Completed** |
| K Pearson | To ensure all business centre rents are paid monthly. | **Ongoing** |
| L Pringle | Organise tree pruning Taberna Close/Memorial Park | **Completed** |
| L Pringle | Contact NALC regarding bank account | **Completed** |
| I Armstrong | To speak to Mrs Selman | **Completed** |
| L Pringle | Arrange for electricity connection sports field | **Ongoing** |
| A Gardner-Medwin | Ask County to authorise position Planning and orientation boards | **Ongoing** |
| L Pringle | Check planning for wooden building Rudchester crossroads. | **Ongoing** |
| K Pearson | Get prices for gas contract | **Completed** |
| K Pearson | Organise a new gas servicing agent | **Completed** |
| R Young | Allotments water issue | **Completed** |
| R Young | Weeds Welfare Field | **Completed** |
| A Gardner -Medwin | To write to the changing rooms contractor to terminate the agreement. | **Completed** |
| L Pringle | To contact resident regarding the airport | **Completed** |
| L Pringle | To contact resident regarding tree Heddon Banks | **Completed** |
| L Pringle  | Send in conservation planning application M Park | **Completed** |
| L Pringle | Accept quote for memorial Park stone masonry | **Completed** |
| L Pringle | To send out election expenses forms | **Completed** |
| A Gardner Medwin | To contact resident re defibrillator | **Completed** |
| I Armstrong | Plan for Butterfly garden | **Ongoing** |

1. **ACCOUNTS**

Bank accounts – The council decided to remain with the Co-operative bank as the holdings of the council do not reach the limit for repayment should there be a problem. It was agreed that the following would no longer be signatories for the bank account, Mr B Selman (deceased), Mr B Tailford and Mr M Iley who stood down from the council at this election. The new signatories will be Mrs A Gardner-Medwin (previously agreed), Mrs L Cruickshank, Mr R Adams and Mr R Young.

1. **APPROVAL OF THE ANNUAL STATEMENT OF ACCOUNTS & ANNUAL GOVERNANCE STATEMENT(2016-2017)**

The BDO audit Annual governance Statement was approved by the council and signed by the chair and the clerk. The annual statement of accounts was agreed and signed off by the chair and the Financial Officer (clerk).

1. **PLANNING**

17/01336/FUL | Removal of existing Conservatory and erection of new conservatory | Hill Head House Heddon on the Wall Newcastle upon Tyne Northumberland NE15 0EZ. No objections

17/01286/FUL | Redevelopment of existing commercial brewery site providing 7 new build dwellings and 6 conversions including the demolition of existing modern agricultural style buildings. (re-submission)

| South Houghton Farm Hexham Road By Houghton Farms Heddon-On-The-Wall Northumberland NE15 0EZ – In agreement with this work. However still concerns about water course and sewerage comments on planning website

17/01422/FUL | Proposed construction Wall Northumberland of a 'Halfway House' shelter including WC's. | Land West Of Hemmel Wood Close House Estate Heddon-On-The-Wall. No objections

*The following planning applications have now been granted:*

.17/00731 single storey rear extension 12 Campus Martius



10/05/2017 Sports field rent Q1@Q2 £1000.00

|  |  |  |
| --- | --- | --- |
| **Owner** | **Action** | **Status** |
|  |  |  |
| I Armstrong | Notice in June Gossip re butterfly garden | **Ongoing** |
| L Pringle | Standing Orders section 65 check with NALC |  |
| K Pearson | To ensure all business centre rents are paid monthly. | **Ongoing** |
| L Pringle | Arrange new signatories for bank account |  |
| L Pringle | Send off audit paperwork |  |
| I Armstrong | Speak to resident re grass cutting Butterfly Garden |  |
| L Pringle | Arrange for electricity connection sports field | **Ongoing** |
| A Gardner-Medwin | Ask County to authorise position Planning and orientation boards | **Ongoing** |
| L Pringle | Check planning for wooden building Rudchester crossroads. | **Ongoing** |
| L Pringle | Make planning comments |  |